

COUNTY COMMISSIONERS

Chair, Alexis Hill, District 1

Vice-Chair, Jeanne Herman, District 5

Michael Clark, District 2

Mariluz Garcia, District 3

Clara Andriola, District 4



COUNTY MANAGER

Eric P. Brown

**WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS**

**- 1001 E. 9th Street, Reno, Nevada 89512**

ASSISTANT DISTRICT ATTORNEY

Nathan Edwards

**April 8, 2025**

**10:00 a.m.**

COUNTY CLERK

Janis Galassini

**NOTE:** Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

**Location.** This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

**Accessibility.** Washoe County, in compliance with Title VI of the 1964 Civil Rights Act and Title II of the Americans with Disabilities Act, will make its public meetings digitally, physically, and language accessible to the public. For limited English proficient and hearing-impaired individuals, the Wordly application is available to members of the public attending the meeting in-person. Persons who require special accommodations or assistance in attending this meeting may contact the Office of the County Manager at least two working days before the meeting, if possible, by dialing 311 from any phone or (775) 328-2003.

**Public Transportation.** Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

**Public Comment.** Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Commission. Members of the public that wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may also submit comments by mail (1001 E. Ninth St., Reno, NV 89512), by eComment at <https://washoe-nv.granicusideas.com/#>. The County will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Mail and eComment will not be read by the Clerk.

Although not required by the Open Meeting Law, in order to accommodate persons residing in populated areas substantially outside the vicinity of the commission chambers, additional public comment may be given by remote technology system on agenda items concerning Districts 1, 5, or "All Commission Districts" (as specified in the subject line of the respective agenda items as "Virtual Public Comment Eligible") from the following locations: Incline Village Library: 845 Alder Ave, Incline Village, NV 89451 and/or Gerlach Community Center: 510 Cottonwood St, Gerlach, NV 89412.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

**Responses to Public Comments.** The Board of County Commissioners may only deliberate or take action on matters that have been properly labeled "for possible action" and listed on a properly noticed Agenda. While the Open Meeting law allows discussion of public comments by members of the Commission, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and to ensure the public has proper notice of all matters, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

## Board of County Commissioners Meeting - April 8, 2025

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.gov/bcc/board\\_committees/](http://www.washoecounty.gov/bcc/board_committees/) and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Washoe 311 ([washoe311@washoecounty.gov](mailto:washoe311@washoecounty.gov)), (775) 328-2000 and on Washoe County's website [www.washoecounty.gov/bcc/](http://www.washoecounty.gov/bcc/).

We begin by acknowledging that we gather today on the ancestral homelands of the Waš́i·šiw (Washoe), Numu (Northern Paiute), Newe (Western Shoshone), Nuwu (Southern Paiute), and Pipa Aha (Mojave), the original caretakers of the land that we now call Nevada. Washoe County, formally named after the Washoe people in 1861, continues to be a gathering place and home for Indigenous Peoples, and we recognize their rich history and deep connections to these lands. May we honor their past, present, and future stewardship by remembering that the health of the land and its people are inextricably linked.

### 10:00 a.m.

1. Salute to the flag.
2. Roll call.

3. Public Comment. Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Commission agenda. Unused time may not be allocated to other speakers. The Commission will also hear public comment during individual action items with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment may be taken when facilities are available.

A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited.

The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Furthermore, certain disruptions of a public meeting are criminal acts as defined under NRS 203.090 and/or NRS 203.119 which may result in prosecution in appropriate cases.

4. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**5. Proclamations.**

- 5.A.1 Proclamation for the week of April 6th through April 12th as National Library Week. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [04.8.2025 National Library Week Proclamation](#)

- 5.A.2 Proclamation for the week of April 6th through April 12th as Crime Victims' Rights Week. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [04.8.2025 Crime Victims' Rights Week Proclamation](#)

**6. Presentations.**

6.A.1 Presentation by Bureau of Land Management Carson City District Manager Kim Dow, and Supervisory Law Enforcement Officer Mike Yost, to discuss illegal dumping within Washoe County. (All Commission Districts.) FOR DISCUSSION ONLY

**Attachments:** [Reno Area Dumping Presentation 1 BLM 4.8.25](#)

6.A.2 Presentation by Cathy Hill, Washoe County Comptroller, to provide information and an overview on the newly released Washoe Checkbook website. The Washoe Checkbook is a new public website that will enhance transparency by displaying County spending detail, budget-to-actual comparisons for the different County departments and summarized payroll information. Comptroller. (All Commission Districts.) FOR DISCUSSION ONLY

**7. Donations. (FOR POSSIBLE ACTION)**

7.A.1 Recommendation to accept monetary donations from various donors in the amount of [\$2,882.98] and donations of dog/cat food and treats from the SPCA with an estimated value of [\$28,069.49], and recognize numerous citizens and businesses who donated animal food and various goods with an estimated value of [\$8,096.20] (see attached donor lists) to Washoe County Regional Animal Services (“WCRAS”) retroactive for the period of October 1, 2024 through December 31, 2024, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct Finance to make the necessary budget amendments. Regional Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 Donations Oct 1-Dec 31 2024 2Q](#)  
[Total Monetary Donations Q2](#)  
[Total Goods Donations Q2](#)  
[SPCA Donations Q2](#)

- 7.B.1 Recommendation to accept a one-time equipment donation of 26 Preliminary Breath Tests (PBTs) and 1 Easy Cal. Calibration Station valued at \$5,019.00 from the Nevada State Police to the Washoe County Sheriff's Office to be distributed to Washoe County personnel for use in the field. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 4-8-25 Sheriff - PBT Donation \[\\$5,019\]](#)  
[Property Donations-Form PBTs](#)

- 7.B.2 Recommendation to accept a one-time cash donation of [\$300.00] from private citizen, Elsie Kelly to the Washoe County Sheriff's Office for the Mounted Horse Unit to be used for operating costs, and, if approved, direct Finance to make the appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Sheriff - Horse Mounted Unit Cash Donation \[\\$300.00\]](#)  
[Donor Letter](#)

- 7.B.3 Recommendation to accept a one-time cash donation of [\$500.00] from private citizen, Minnie Chinn to the Washoe County Sheriff's Office for the Search & Rescue Unit to be used for operating costs, and, if approved, direct Finance to make appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Sheriff - SAR Donation from Minnie Chinn \[\\$500\]](#)  
[Donor Letter](#)

- 7.B.4 Recommendation to accept a one-time cash donation of [\$500.00] from private citizen, Edward L Hensley to the Washoe County Sheriff's Office for the Search & Rescue Unit to be used for operating costs, and, if approved, direct Finance to make appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Sheriff - SAR Donation from Edward L. Hensley \[\\$500\]](#)  
[Donor Check](#)

**8. Consent Items. (FOR POSSIBLE ACTION)**

*eComment to be provided here. The Consent section is a single agenda item and is considered as a block. Individual items in the Consent section will not be eComment eligible. When providing eComment, please note the specific item being addressed.*

- 8.A.1 Approval of minutes for the Board of County Commissioners' regular meeting of February 25, 2025. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [2025-02-25 W](#)

- 8.B.1 Recommendation to approve Resolution R25-32 calling a public hearing (to be set for May 13, 2025) on the amendment of the Service Area and Contaminant Boundaries (Program Boundaries) of District No. 24 (Remediation Program/Central Truckee Meadows Remediation District) in Washoe County, Nevada; providing for notice of hearing and for other matters properly related thereto. The Remediation Program manages and remediates existing tetrachloroethene (PCE) contamination of groundwater in the central Truckee Meadows area, which requires the Program Boundaries to be updated annually. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Staff Report - CTMRD Resolution](#)  
[BCC 04-08-25 - Attach 1 - CTMRD Boundary Amend Resolution](#)  
[BCC 04-08-25 - Attach 2 - Preliminary CTMRD District Boundary 2025](#)

- 8.B.2 Recommendation to approve a Lease Agreement between the Gerlach General Improvement District (Lessor) and Washoe County (Lessee), pursuant to Nevada Revised statutes 277.050, to lease a parcel of land (+/- 8,058.6 square feet) at 380 Short Street, Gerlach, Nevada, for a term commencing upon execution of the agreement through April 30, 2035, to locate a Washoe County owned manufactured home to provide additional employee housing for the Gerlach Road Operation and Maintenance Program, [at a lease rate of \$1,200.00 annually to Washoe County]. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Staff Report - Gerlach GID Pad Lease 380 Short St](#)  
[BCC 04-08-25 - Gerlach GID Pad Lease - 380 Short St \(rev 03-26-2025\)](#)

- 8.B.3 Recommendation to approve an Amendment to Land Lease Agreement between the Gerlach General Improvement District (Lessor) and Washoe County (Lessee), pursuant to Nevada Revised statutes 277.050, for the continued occupancy of Gerlach Senior Center, consisting of 1,440 square feet, located at 385 E. Sunset Blvd., Gerlach, Nevada, for a term commencing upon execution through April 30, 2035, in support of Washoe County Senior Services Program, [at a cost of \$1.00 annually to Washoe County]. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Staff Report for Gerlach Senior Center Amendment to Lease Final](#)  
[BCC 04-08-25 Ammendent to Lease Agreement - 385 E Sunset Blvd - Gerlach Senior Center](#)  
[BCC 04-08-25 - 2005 Land Lease - 385 E Sunset - 04 12 2005](#)



8.C.1 Recommendation to approve the removal of uncollectible accounts pursuant to NRS 354.257 which states “authority for removal of information concerning uncollectible accounts from records of County. The Board of County Commissioners may remove from the records of the County the amount of an account receivable and the name of the debtor, upon determination by a centralized collection system.” Accounts receivable for removal are Community Development Fees for [\$262.42]; District Court Fees for [\$5,357.03]; Juvenile Services Fees [\$711.64]; Regional Animal Services Redemption Fees for [\$526.78]; Regional Animal Services for Notice of Civil Penalty Fees for [\$101,695.31] and Public Defender fees for [\$8,497.57] for a total amount uncollectible and for accounts past statute of limitations of [\$117,050.75]. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report Collections April 8 2025](#)

8.D.1 Recommendation to accept the FY25 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$25,000.00; \$8,784.00 county match] retroactive to October 1, 2024, through September 30, 2025; authorize the Director of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 TMP9658 HSA Accept FY25 Title IVB Subpart 2 CWV grant \[\\$25,000.00; county match \\$8,784.00\]](#)  
[FFY25 IVB2-CW NOSA FOR SIGNATURE](#)

- 8.E.1 Recommendation to approve acceptance of NSLP Equipment Grant funding from the State of Nevada Department of Agriculture in the amount of \$6,550 [no County match] for the purchase and installation of equipment for the Washoe County Department of Juvenile Services' kitchen. The grant period is from Upon final signature through September 30, 2025. If approved, direct Finance to make the necessary budget amendments and authorize the Department Head to sign the sub-award agreement. Juvenile Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 4-8-25 NSLP Equipment Grant \\$6550 no match](#)  
[Juvenile Services](#)  
[FND23EQ25 Subgrant Packet WCJS](#)

- 8.F.1 Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$7,500.00] for Fiscal Year 2024-2025; District 2 Commissioner Mike Clark recommends a [\$7,500.00] grant to Senior ResQ -- a nonprofit organization created for charitable, religious, or educational purposes -- to support the partnership with Truckee Meadows Fire Protection District (TMFPD) in removing brush, bushes, and shrubs from the homes of low-income seniors; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursements of funds. Manager. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [04.08.2025 Staff Report Senior ResQ](#)  
[04.08.25 Resolution Senior ResQ](#)

8.F.2 Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$20,000.00] for Fiscal Year 2024-2025; District 3 Commissioner Mariluz Garcia recommends a [\$20,000.00] grant to Keep Truckee Meadows Beautiful (KTMB) - a nonprofit organization created for charitable, religious, or educational purposes - for the purpose of purchasing a vehicle to assist with transportation and the hauling of waste during neighborhood and open space cleanup events; approve Resolutions necessary for same; and direct the Finance Office to make the necessary disbursements of funds. Manager. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [04.08.2025 Staff Report District 3 KTMB](#)  
[04.08.25 Resolution KTMB](#)

8.F.3 Recommendation to reappoint Adam Kramer as the Washoe County representative on the Reno-Tahoe Airport Authority (RTAA) Board of Trustees for a term beginning July 1, 2025 and ending on June 30, 2029, in accordance with the Reno-Tahoe Airport Authority Act, Chapter 474, Statutes of Nevada 1977, p. 968 (as amended). Manager. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [04.08.25 Staff Report RTAA Reappointment](#)

8.G.1 Recommendation to approve budget amendments totaling an increase of [\$7,543.49; no county match] in both revenue and expense to the FY25 Tuberculosis Grant Subaward, retroactive to January 1, 2025, through December 31, 2025, for the Community and Clinical Health Services (CCHS) Division to support Tuberculosis Prevention Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC Staff Report 4-8-25 - NNPH Tuberculosis Grant Fully Executed Notice of Subaward-SG-2025-00796](#)

- 8.G.2 Recommendation to approve budget amendments totaling an increase of [\$114,010.49; no county match] in both revenue and expense to the FY25 STD Prevention and Control Subaward retroactive to February 1, 2024 through February 28, 2025, for the Community and Clinical Health Services (CCHS) Division to support Sexual Transmitted Disease (STD) Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts.)  
FOR POSSIBLE ACTION

**Attachments:** [BCC Staff Report 4-8-2025 CCHS STD Prevention and Control Program Subaward Amendment-SG-2024-00042-1 Fully Executed](#)

- 8.H.1 Recommendation to accept a Nevada Division of Emergency Management grant award [amount not to exceed \$75,666.00, no County match required] as administered through the State of Nevada, Department of Public Safety, Division of Emergency Management, Federal FY 2024 project number 97067.24, to the Washoe County Sheriff's Office Northern Nevada Regional Intelligence Center (NNRIC) for the purchase of software enhancements for the retroactive grant period of October 1, 2024 through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Sheriff - 2024 DEM NNRIC DEM \[\\$75,666\] FY24 DEM NNRIC Award - FE](#)

8.H.2 Recommendation to accept a grant award from the Bureau of Justice Assistance (BJA) FY 24 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program, Award No 15PBJA-24-GG-02698-DNAX [amount not to exceed \$292,493.00, No County match required], to cover costs related to the DNA capacity enhancement and backlog reduction/prevention, for the retroactive grant term of October 1, 2024 through September 30, 2026 and if approved, authorize Sheriff Balaam to retroactively execute the grant award documentation, and direct the Finance Department to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-2025 - Sheriff - FY24 CEBR \[\\$292,493\]](#)  
[Award Package FAW-184765 - Electronic Acceptance](#)

8.H.3 Recommendation to accept letter dated February 13, 2025 from the Las Vegas Metropolitan Police Department which provides additional funding [increase of \$79,036.00, no match required for a total of \$158,056.00] as administered through the Las Vegas Metropolitan Police Department to the Washoe County Sheriff's Office for reimbursement of expenses associated with Internet Crimes Against Children investigations and Law Enforcement related county and non-county personnel training and travel, for the retroactive grant period of October 1, 2023 through August 31, 2025, and if approved, direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-2025 - Sheriff - ICAC \[\\$79,036\]](#)  
[WCSO Year 2 Award - Signed](#)

**End of Consent Items**

9. Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 911 Parr Boulevard Housing Unit 9 Roof Replacement Project, PWP-WA-2025-183 [staff recommends D & D Roofing and Sheet Metal, Inc., in the amount of \$301,750.00]; (2) approve the purchase of roofing materials from Garland, DBS [in the amount of \$255,443.66], utilizing Racine County, Wisconsin Contract # PW1925 pursuant to the joinder provision of Nevada Revised Statute 332.195; and (3) approve a project contingency fund in the amount of \$20,000.00, for a total project cost not to exceed \$577,193.66. This capital project will remove and replace failing roofing materials with a modified bituminous membrane roofing system, reducing maintenance and preserving the lifespan of the Washoe County Regional Detention Center, located at 911 Parr Boulevard, Reno. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Staff Report HU9 Roof R - BS Revised 3.2](#)  
[911 Parr HU9 Roof Replacement Agreement](#)

10. Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Future of Work 230 Edison Facility Remodel Project, PWP-WA-2025-026 [staff recommends Houston Smith Construction, Inc., in the amount of \$1,433,918.87]; and (2) approve a project contingency fund in the amount of \$75,000.00, for a total project cost not to exceed \$1,508,918.87. This capital project will remodel the office area at 230 Edison, Reno with new finishes and infrastructure in preparation for new systems furniture installation. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Staff Report - 230 Edison Remodel - Houston Smith Construction](#)  
[BCC 04-08-25 - Exhibit A - Insurance Spec](#)  
[BCC 04-08-25 - 230 Edison Remodel - Bid Schedule Tabulation](#)  
[BCC 04-08-25 - Construction Agreement - FOW 230 Edison](#)

11. Recommendation to approve an Agreement for Services between Washoe County and H&K Architects for the Washoe County Behavioral Health (WCBH) Facility project [in the amount of \$675,000.00], commencing on April 10, 2025, for initial architectural and engineering design services necessary to support the project. These services include architecture, civil, mechanical, electrical, and structural engineering design along with a specialty behavioral health advisor. The WCBH project will be located at 1240 E. 9th Street and funding for the project comes from a State of Nevada Governor's Office grant (no match required). Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 04-08-25 - Staff Report - WCBH - H&K Programming-SD Design Services](#)  
[BCC 04-08-25 - Agreement - PSA - WCBH Conceptual & Schematic Design](#)  
[BCC 04-08-25 - Washoe County Behavioral Health Conceptual and Schematic Proposal](#)

12. Information and acknowledgement of receipt by the Board of County Commissioners of contracts and purchases that have exceeded or are expected to exceed [\$300,000] that may include services and supplies for all County departments. Pursuant to Washoe County Code 15.490, the purchasing and contracts manager is authorized, subject to the provisions of Washoe County Code and the applicable provision of state law, to approve purchases and contracts up to [\$300,000]. As a matter of best practices, the purchasing and contracts manager will keep the Board of County Commissioners informed of all contracts and purchases for all county departments that have been previously approved that have exceeded or are expected to exceed the threshold amount. A full list of specific contracts, vendors, and amounts is viewable in the staff report. The aggregate amount of known expenditures under these contracts to date is \$616,293.51. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC Staff report \\$300K - March 2025](#)

13. Recommendation to approve a Memorandum of Understanding between Washoe County and the Washoe County Sheriff Deputies Association (WCSDA) modifying provisions related to Article 14 (Job-Connected Injuries) and Exhibit A (Salary Schedules) of the WCSDA Collective Bargaining Agreement (CBA) for the four (4) year period of July 1, 2024 through June 30, 2028. The Memorandum of Understanding stemmed from an increase in the Public Employees' Retirement System of Nevada (PERS) contribution rate and includes the following agreements: the County will absorb 2% of the 4.375% PERS contribution rate increase that WCSDA members would otherwise be responsible for per NRS 286.421 effective July 14, 2025; paragraph 14(F) of the CBA which requires monthly meetings for Washoe County and WCSDA to discuss workers' compensation improvements is null and void; and negotiations will be reopened to determine the parties' respective contributions if there is an additional change to the PERS contribution rate for the Employer Pay Contribution Plan for July 14, 2025. [Total estimated fiscal impact for all years is \$1,804,992; FY 25/26 = \$584,930, FY 26/27 = \$601,016; FY 27/28 = \$619,046]. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [WCSDA 4.8.25 Staff Report](#)  
[WCSDA MOU](#)  
[PERS CONTRIBUTION RATE CHANGE MEMO FOR 7-2025](#)  
[WCSDA 2024-2028 CBA](#)



14. Recommendation to retroactively approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Carson City Sheriff's Office \$179,730; Douglas County Sheriff's Office \$29,850; Lyon County Sheriff's Office \$157,107; Mono County District Attorney's Office \$12,569; Reno Sparks Indian Colony Police Department \$32,992; State of Nevada Department of Wildlife \$1,500 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2024 to June 30, 2025 with a total income of [\$413,748.00]. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 4-8-2025 - Sheriff - FY25 Forensic Services Agreements \[\\$413,748\]](#)  
[Carson City SO Forensic Services Agreement FY25](#)  
[Douglas County SO Forensic Services Agreement FY25](#)  
[Lyon County SO Forensic Services Agreement FY25](#)  
[Mono County District Attorney's Office Forensic Services Agreement FY25](#)  
[NV Department of Wildlife](#)  
[Reno Sparks Indian Colony PD Forensic Services Agreement FY25](#)

15. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County. Pending legislative bills can be located here:

<<<https://www.leg.state.nv.us/App/NELIS/REL/83rd2025/Bills/List>>>.

Current bills the County is tracking that may be reported on or discussed are listed under Government Affairs at

<<https://www.washoecounty.gov/mgrsoff/divisions/government-affairs/index.php>>. Due to time constraints inherent in the legislative process, a list of specific bills that staff will seek direction from the Commission on

during this item will be posted on the web site under Government Affairs at

<<https://www.washoecounty.gov/mgrsoff/divisions/government-affairs/index.php>> by 6:00 p.m. the Friday before the meeting. Due to the rapid

pace of the legislative session, additional bills upon which comment may be sought from the Board of County Commissioners will be posted as soon as known. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

**Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)**

*(Note: Items listed under this heading only will be heard at or after the noted time. In no case will it be heard before 1:00pm. Due to public testimony and discussion, time expended on the item in this category can vary.)*

16. Public Hearing: Second reading and possible adoption of an ordinance amending the Washoe County Code at Chapter 110 (Development Code) by adding and amending various sections in Division Three-Regulation of Uses, Division Four-Development Standards, and Division Nine-General Provisions. These updates include adding various sections to: establish minimum standards for guest quarters, cottage court developments, and employee housing; relocate lot coverage standards from article 306 to article 406; establish required findings for the approval of a common open space development; and establish minimum standards for alleyways. These updates also include amending various sections to: update the table of uses for residential use types to include middle housing, minor accessory dwelling units, guest quarters, multifamily minor, and employee housing; modify allowances in the table for duplexes and multifamily housing within regulatory zones in which those use types are already allowed; and reorganize that table; update the residential use types list to add and define multifamily minor, the middle housing use types of triplex, quadplex, and cottage court, guest quarters, and employee housing, and reorganize the list; update detached accessory structure regulations to reference lot coverage standards rather than enumerate them and to modify deed restriction requirements for connection to water and wastewater facilities; modify attached and detached accessory dwelling unit standards to regulate their use on parcels with middle housing types and specify their mutual exclusivity with guest quarters; modify Table 110.406.05.1 governing regulatory zone development standards to consolidate the separate tables into one table and to make modifications to minimum lot sizes, setbacks, and minimum lot widths for certain regulatory zones; modify the notes to Table 110.406.05.1 to add middle housing and to clarify density for single-family attached; modify common open space development standards to clarify that detention ponds and drainage facilities cannot be included in common open space; modify off-street parking requirements to add standards for the new housing types and modify the requirements for duplexes; modify landscaping exemptions to include middle housing types; modify residential common open space standards to add dog parks and pocket parks as permissible types of open space and require common open space for all multifamily developments with five or more units; and add or amend various definitions; and all matters necessarily connected therewith and pertaining thereto. Community Services. (All Commission Districts.) FOR

POSSIBLE ACTION

**Attachments:** [BCC 4-8-25 - Staff Report - WDCA25-0001 Housing 2.5a](#)  
[2nd reading](#)  
[BCC 4-8-25 - Attachment A - Working Copy of](#)  
[Proposed Ordinance](#)  
[BCC 4-8-25 - Attachment B - Ordinance Clean Copy](#)  
[2.20.25](#)  
[BCC 4-8-25 - Attachment C - PC Staff Report](#)  
[BCC 4-8-25 - Attachment D - PC Action Order and](#)  
[Resolution](#)  
[BCC 4-8-25 - Attachment E - PC Staff Presentation](#)  
[BCC 4-8-25 - Attachment F - PC Minutes](#)  
[BCC 4-8-25 - Attachment G - Public Comment 2.10.25](#)  
[BCC 4-8-25 - Staff Presentation WDCA25-0001 2nd](#)  
[reading](#)

17. Public Hearing: Second reading and possible adoption of an ordinance amending the Washoe County Code at Chapter 110 (Development Code), Article 610 Final Subdivision Maps, to modify various sections in order to clarify requirements related to final subdivision maps. These amendments include requiring each final map submission to contain a minimum of 5 lots and specifying what type of parcels count toward the 5 lot minimum; updating language to ensure compliance with the Nevada Revised Statutes; adding the requirement for a water supplier certificate on the final map when served by a general improvement district; providing that an acceptable financial assurance document may be utilized in lieu of a faithful performance bond; increasing the number of days for the initial final map submittal from 60 to 120 days prior to the final date to present the map to the Director of Planning and Building for signature; removing the requirement for a phasing plan; further clarifying the timing requirements for the presentation date for the first final map and all successive final maps; and updating the names or titles of public officers and agencies as well as the names or titles of certain referenced reports/studies and all matters necessarily connected therewith and pertaining thereto. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 4-8-25 - Staff Report - 2nd Reading WDCA24-0007 Article 610 Final Subdivision Maps](#)  
[BCC 4-8-25 - Attachment A - Working Copy of Ordinance](#)  
[BCC 4-8-25 - Attachment B - WDCA24-0007 Ordinance - Clean Copy](#)  
[BCC 4-8-25 - Attachment C - PC Action Order and Signed Resolution](#)  
[BCC 4-8-25 - Attachment D - PC Staff Report for WDCA24-0007](#)  
[BCC 4-8-25 - Attachment E - PC Final Minutes](#)  
[BCC 4-8-25 - Attachment F - Public Comment](#)  
[BCC 4-8-25 - Staff Presentation - WDCA24-0007 Article 610](#)

18. Public Hearing: Appeal of the Washoe County Board of Adjustment's affirmance of the Washoe County Director of Planning and Building's decision to reduce the appellant's short-term rental (STR) occupancy from eight (8) persons to four (4) persons based on a reduction in designated parking from two (2) spaces to one (1) space. The appellant is requesting an occupancy of eight (8) persons based on two (2) parking spaces.

The subject parcel is located at 916 Harold Dr., Unit #36, Incline Village, NV 89451. The Assessor's parcel number is 131-140-36. The parcel of land is 0.001 acres in size with a master plan designation and regulatory zone of Tahoe - Fairway, within the Tahoe Planning Area. The appellants and property owners are Matthew J. & Bernadette M. Castagnola.

The Board of County Commissioners (Board) shall consider the appeal based on the record on appeal and any additional evidence submitted at the Board's public hearing. The Board may affirm, modify or reverse the Board of Adjustment's decision. If the Board reverses the Board of Adjustment's decision, the Board may remand the matter back to the Board of Adjustment or directly grant two (2) parking spaces and the STR occupancy of eight persons. Virtual Public Comment Eligible. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 4-8-25 - Staff Report - Appeal WSTR21-0283 Harold Drive](#)  
[BCC 4-8-25 - Attachment A - Appeal of Board of Adjustment Denial](#)  
[BCC 4-8-25 - Attachment B - BOA Action Order](#)  
[BCC 4-8-25 - Attachment C - BOA Staff Report with Exhibits](#)  
[BCC 4-8-25 - Attachment D - BOA Public Comment](#)  
[BCC 4-8-25 - Attachment E - BOA Staff Presentation](#)  
[BCC 4-8-25 - Attachment F - BOA Applicant Presentation](#)  
[BCC 4-8-25 - Attachment G - BOA Meeting Minutes](#)  
[BCC 4-8-25 - Attachment H - BOA Video Recording](#)  
[BCC 4-8-25 - Attachment I - Public Comment Received after BOA Meeting](#)  
[BCC 4-8-25 - WSTR21-0283 - Staff Presentation](#)

**End Of Scheduled Public Hearings**

19. Public Comment. Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Commission agenda. Unused time may not be allocated to other speakers. The Commission will also hear public comment during individual action items with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment may be taken when facilities are available.

A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited.

The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Furthermore, certain disruptions of a public meeting are criminal acts as defined under NRS 203.090 and/or NRS 203.119 which may result in prosecution in appropriate cases.

20. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**Adjournment**

## Board of County Commissioners Meeting - April 8, 2025

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

### Chair Hill

Community Homelessness Advisory Board  
Downtown Reno Business Improvement District (alternate)  
Nevada Tahoe Conservation District Board of Supervisors  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Water Authority Board  
Truckee North Tahoe Transportation Management Association Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County Stadium Authority (alternate)  
Western Regional Water Commission (WRWC) – TMWA Appointed

### Vice-Chair Herman

Nevada Association of Counties Board of Directors (NACO)  
Nevadaworks  
Regional Transportation Commission (alternate)  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Vya Conservation District (Diane Stobiecki—alternate)  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe Storey Conservation District  
Western Nevada Development District (WNDD) (alternate)



Commissioner Clark

Community Homelessness Advisory Board  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Association of Counties Board of Directors (NACO) (alternate)  
Regional Transportation Commission (alternate)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority (alternate)  
Washoe Storey Conservation District (alternate)  
Western Nevada Development District (WNDD)

Commissioner Garcia

Community Homelessness Advisory Board (alternate)  
Downtown Reno Business Improvement District  
EDAWN (Economic Development Authority of Western Nevada)  
Nevada Tahoe Conservation District Board of Supervisors (alternate)  
Regional Transportation Commission  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Open Space and Regional Parks Commission (liaison)  
Washoe County Stadium Authority  
Western Regional Water Commission (WRWC) – TMWA Appointed

Commissioner Andriola

District Board of Health  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission (alternate)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Investment Committee  
Washoe County Regional Animal Services  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority  
Western Regional Water Commission